



Ozarks Transportation Organization
117 Park Central Square Suite 107, Springfield Missouri 65806

December 1, 2009

Dear Planning Partners:

Please find attached the executed Memorandum of Understanding (MOU) between Ozarks Transportation Organization (OTO), Missouri Department of Transportation (MoDOT), and its member jurisdictions.

OTO's federal certification review completed last August recommended the existing MOU be updated by the end of this month. OTO would like to thank all of the member jurisdictions, MoDOT, Federal Highway Administration, and Federal Transit Administration in the review of the MOU and completing it by the end of the year.

Please call or e-mail me at 417-836-5442, tconklin@ozarkstransportation.org, if you have any questions regarding the MOU. Thank you.

Sincerely,

Tim Conklin
Executive Director
Ozarks Transportation Organization

MEMORANDUM OF UNDERSTANDING FOR COOPERATIVE TRANSPORTATION PLANNING

This Memorandum of Understanding is made between the Ozarks Transportation Organization (OTO), the City of Battlefield, the City of Nixa, the City of Ozark, the City of Republic, the City of Springfield, the City of Strafford, the City of Willard, Christian County, Greene County, City Utilities of Springfield, and the Missouri Highways and Transportation Commission (MHTC) for the purpose of carrying out continuing, comprehensive and cooperative transportation planning.

This Memorandum of Understanding entered into by the Ozarks Transportation Organization, the City of Battlefield, the City of Nixa, the City of Ozark, the City of Republic, the City of Springfield, the City of Strafford, the City of Willard, Christian County, Greene County, City Utilities of Springfield, and the Missouri Highways and Transportation Commission (MHTC), do hereby enter into the following MEMORANDUM OF UNDERSTANDING which supersedes the MEMORANDUM OF UNDERSTANDING approved on January 18, 2002 by the MHTC on this 21th day of October, 2009

WHEREAS, the Governor of the State of Missouri on January 10, 1974 designated the Springfield Area Transportation Study Organization (SATSO) as the federally recognized Metropolitan Planning Organization (MPO) which has been renamed to Ozarks Transportation Organization (OTO); and

WHEREAS, Ozarks Transportation Organization expanded their metropolitan planning boundaries in 2000 to include the City of Battlefield, the City of Nixa, the City of Ozark, the City of Republic, the City of Strafford, the City of Willard, and portions of Christian County; and

WHEREAS, Ozarks Transportation Organization was designated as a Transportation Management Area (TMA) in 2002 which requires a Congestion Management Process (CMP), Surface Transportation Program-Urban (STP-U) project selection, and Transit Planning; and

WHEREAS, Ozarks Transportation Organization (OTO), as the MPO, is responsible for the direction, coordination, and administration of the continuing, comprehensive, and cooperative transportation planning process in the Springfield, Missouri Urbanized Area under Title 23 U.S.C. Section 134 and Title 49 U.S.C. Section 5303, as amended; and

WHEREAS, Ozarks Transportation Organization (OTO) has been designated as the organization responsible for transportation planning policy and programming matters, and adopting necessary plans required to meet federal guidelines; and

WHEREAS, City Utilities of Springfield, Missouri is designated as the recipient of all eligible Federal Transit Administration funds; and

WHEREAS, City Utilities of Springfield Transit is established pursuant to law, for the purpose of providing public transit service; and

WHEREAS, the objectives of this MEMORANDUM OF UNDERSTANDING are to: (1) formalize the current cooperative efforts between OTO, the member jurisdictions, City Utilities of Springfield, and MHTC for the production and execution of the Unified Planning Work Program (UPWP), the Long-Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), Congestion Management Process (CMP), and the ongoing transportation planning process in general; as well as (2) comply with the requirements of the current Federal Transportation Bill, all successors of this Act and subsequent regulations, and all other applicable laws and regulations.

NOW, THEREFORE, BE IT RESOLVED that Ozarks Transportation Organization (OTO), the City of Battlefield, the City of Nixa, the City of Ozark, the City of Republic, the City of Springfield, the City of Strafford, the City of Willard, Christian County, Greene County, City Utilities of Springfield, and the Missouri Highways and Transportation Commission (MHTC) do hereby mutually agree to the following roles and responsibilities:

Missouri Highways and Transportation Commission (MHTC) and the Missouri Department of Transportation (MoDOT) Roles and Responsibilities:

1. MoDOT will cooperate with the other parties to this agreement in the development of the UPWP and will use the UPWP as the basis for their individual consolidated planning grant agreements with OTO. MoDOT will assist in identifying task/budget/schedule information to be used in the development of the UPWP. After approving the final UPWP, MoDOT will submit the document to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) for approval.
2. MoDOT will cooperate with the other parties to this agreement in the development of amendment(s)/administrative modification(s) to the Transportation Improvement Program (TIP). MoDOT will assist in project selection and scheduling activities in consultation with the other planning process partners. MoDOT will submit/update project level data related to the State Highway System and MoDOT administered transit programs. After OTO approves the TIP or TIP amendment(s)/modification(s), OTO will submit said changes to MoDOT which will then obtain the Governor's approval before submitting a STIP amendment request to the FHWA and/or FTA for final approval to incorporate the TIP amendment into the STIP. Administrative amendments to the TIP will be submitted to FHWA and/or FTA for information purposes.
3. MoDOT will include OTO staff in their local consultation process. MoDOT will share routinely collected transportation data with OTO and will participate in the project identification, cost estimation, and project prioritization process related to the MoDOT LRTP, including the development of reasonably anticipated revenues. MoDOT will

monitor internal plans, studies and other activities in order to identify potential LRTP amendment(s) or revisions and inform the other partners accordingly. MoDOT will cooperate with the other parties to this agreement in the development of the LRTP.

4. MoDOT will participate on a regular basis in the activities and meetings of the OTO Technical Planning Committee and the OTO Board of Directors. MoDOT will assist OTO staff, the Technical Planning Committee, and the Board of Directors in their respective transportation planning duties, responsibilities, and assignments.
5. MoDOT will assist OTO staff in the development of the Annual Listing of Obligated Projects (ALOP). Within thirty (30) days after the close of a federal fiscal year, MoDOT shall provide the MPO with Annual Obligation Report information. To the extent possible, the report(s) will contain the projects for which federal highway or transit funds were obligated in the preceding program year. The report(s) shall contain all federally funded projects authorized, including those revised to increase obligations in the preceding program year, at a minimum include TIP project descriptions and implementing agency information and will identify, for each project, the amount of Federal funds requested in the TIP, the Federal funding that was obligated during the preceding year, and the Federal funding, if any, remaining for subsequent years.
6. MoDOT will prepare and keep current the Statewide Transportation Improvement Program (STIP) all MoDOT sponsored projects to be funded and implemented in the OTO metropolitan planning area during the subsequent five fiscal years, in accordance with federal guidelines. With input, and mutual agreement from OTO and member jurisdictions, the STIP will include projects derived from OTO's LRTP and MoDOT's LRTP. The OTO TIP, without modification, will be incorporated into the STIP by reference.
7. MoDOT, with input, and mutual agreement from OTO, will identify and prioritize needs, set investment priorities and provide a framework for decision making, for the purpose of implementing the LRTP.
8. MoDOT will assist and collaborate with OTO to meet the Federal requirements under Title VI, Limited English Proficiency (LEP), Americans with Disabilities Act (ADA), and Environmental Justice (E.J.) guidance with regard to education and outreach, preparation and review of plans and projects, and technical assistance and staff support.
9. To support the development of the financial plan for the LRTP and TIP, MoDOT shall provide OTO with a long-range forecast of expected state and federal transportation revenues for the metropolitan planning area.
10. Execution of the Missouri Highways and Transportation Commission Transportation Consolidated Planning Grant (CPG) Agreement for the Springfield Region will be carried

out annually as described in the Agreement. The Missouri Highways and Transportation Commission (MHTC) will make a grant from available federal funds in a manner consistent with the rules of the USDOT, FHWA, and FTA under 23 U.S.C. Sections 104(f) and 134 and 49 U.S.C. Section 5303. OTO will undertake and complete the program of work specified in the approved UPWP and the budget or scope of services. OTO will submit quarterly reports within thirty (30) days of the end of the quarter providing information regarding the implementation of the UPWP to both MoDOT and the USDOT.

OTO Roles and Responsibilities:

1. It is in the public interest that OTO continue the transportation planning process for the Springfield Metropolitan Planning Area, in cooperation with MoDOT, FHWA, FTA, and other federal, state and local agencies as may be or will become involved in the process.
2. OTO will annually prepare the Unified Planning Work Program (UPWP) that specifies the planning goals and responsibilities of all agencies in the Ozarks Transportation Organization area in transportation planning. The UPWP will include the planning activities of OTO and City Utilities of Springfield Transit proposed for the next one-year period by major activity and task.

OTO shall prepare the Unified Planning Work Program (UPWP) for transportation planning activities anticipated within the region during the next year, regardless of funding sources. Said activities shall be documented and the UPWP prepared annually by the Staff and the Technical Planning Committee and reviewed and endorsed by the OTO Board of Directors. Prior to the expenditure of any funds, such UPWP shall be subject to the approval of the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the State of Missouri for funding the activities. Any changes in transportation planning and related activities, regardless of funding source, shall be accomplished by amendments to the UPWP and adoption by the OTO Board of Directors according to the same, full procedure as the initial UPWP.

Execution of the Missouri Highways and Transportation Commission Transportation Consolidated Planning Grant (CPG) Agreement for the Springfield Region will be carried out annually as described in the Agreement. The Missouri Highways and Transportation Commission (MHTC) will make a grant from available federal funds in a manner consistent with the rules of the USDOT, FHWA, and FTA under 23 U.S.C. Sections 104(f) and 134 and 49 U.S.C. Section 5303. OTO will undertake and complete the program of work specified in the approved UPWP and the budget or scope of services. OTO will submit quarterly reports within thirty (30) days of the end of the quarter providing information regarding the implementation of the UPWP to both MoDOT and the USDOT.

3. OTO will prepare and keep current the Transportation Improvement Program (TIP) which lists all major transportation projects to be funded and implemented in the OTO area during the subsequent four (4) fiscal years, in accordance with federal guidelines. With input, and mutual agreement from member jurisdictions, City Utilities of Springfield Transit, and MoDOT, the TIP will include a full listing of proposed transportation improvements for all modes, as well as operating assistance.

After the OTO Board of Directors approves the TIP or TIP amendment(s)/modification(s), OTO will submit said changes to MoDOT which will then obtain the Governor's approval before submitting a STIP amendment request to the FHWA and/or FTA for final approval to incorporate the TIP amendment into the STIP. Administrative amendments to the TIP will be submitted to FHWA and/or FTA for information purposes.

4. OTO will prepare and update, as required, the Long-Range Transportation Plan (LRTP) for the OTO area that specifies all major transportation improvements planned and considered financially feasible in a period covering at least twenty (20) years, in accordance with federal guidelines. Said transportation plan will be a balanced intermodal plan that will incorporate both the long-range and short-range strategies and actions of City Utilities of Springfield Transit. The LRTP will be updated every three (3) to five (5) years, and amended from time to time as necessary and appropriate.

The LRTP (and any revisions) will be approved by the OTO Board of Directors and submitted for information purposes to the Governor. Copies of the updated or revised LRTP will be provided to FHWA and FTA.

5. OTO will prepare and regularly review a Public Participation Plan that details the means and procedures by which the public and other stakeholders, including freight and other transit providers, will be afforded involvement in the OTO planning process.
6. OTO will comply with all federal guidelines including the certification of the planning process, and will act upon requests from the FHWA and the FTA in this regard.
7. OTO will assist City Utilities of Springfield Transit, to the extent time and funding permit, in carrying out planning and programming work as required by the Americans with Disabilities Act and other appropriate federal and state laws and regulations.
8. The OTO transportation planning process will include all federally required planning factors in developing plans and programs.

9. To the extent time and funding permits, the transportation planning process will provide for technical services to area units of government including City Utilities of Springfield Transit.
10. OTO will work with member jurisdictions, including City Utilities of Springfield Transit, on refining and implementing the priorities established in the LRTP and TIP, and will coordinate the implementation of the recommendations of the OTO Transit Development Plan.
11. OTO will prepare appropriate publications suitable for technical and public use that communicate significant findings and recommendations coming from the planning process.
12. OTO will work with City Utilities of Springfield Transit, as well as area human service transit agencies, to fulfill Title 23 and 49 U.S.C. Chapter 53 requirements regarding a coordinated planning process, including the update of the Transit Coordination Plan and the implementation of said plan.
13. OTO will periodically report to the member jurisdictions participating in the planning process, including the public transit operators, on the status of transportation planning in the OTO area.
14. OTO will publish, on or before the last day of December of every year, the Annual Listing of Obligated Projects (ALOP). The ALOP will be available online and in hardcopy upon request.
15. OTO will regularly review its Title VI Plan.
16. OTO will be responsible as the lead for coordinating transportation planning and programming in the Metropolitan Planning Area (MPA) which includes the City of Battlefield, the City of Nixa, the City of Ozark, the City of Republic, the City of Springfield, the City of Strafford, the City of Willard; and portions of the Counties of Christian and Greene.

A map providing a visual and itemized description of the current MPA will be included on the OTO website. It is recognized that the scope of the regional study area used with the transportation demand model may extend beyond the MPA. The boundaries of the MPA shall be subject to approval of the OTO Board of Directors and the Governor.

OTO will provide a copy of the Board approved MPA map to FHWA & FTA for their approval.

17. The OTO Board of Directors is the chief regional authority responsible for cooperative development and approval of the core transportation planning activities and products for

the urbanized region. This includes ensuring all planning and programming documents are developed in accordance with the federal requirements including consultation with relevant land use management, environmental and planning agencies, coordination and consistency of plans and programs with related transportation elements of applicable federal laws and regulations, and, if applicable, planning and transportation conformity findings.

The OTO Board of Directors will consider, analyze as appropriate, and reflect in the planning and programming process, the metropolitan planning factors and requirements for MPO and state certifications as required by sections 23 C.F.R. 450.306 and 450.334 respectively.

The OTO Board of Directors shall establish and follow rules of order and record and shall be responsible for electing a chairman and other officers as deemed appropriate. Voting membership of the OTO Board of Directors and any standing committees shall be set by the adopted OTO By-Laws.

The individual voting representatives may be revised from time to time as designated by the respective government or agency. State elected officials may also serve on the OTO Board of Directors. Voting and nonvoting members may be added or deleted by the OTO Board by a majority of all voting members in accordance with non-substantial voting membership changes as allowed in 23 C.F.R. 450.310. The OTO Board of Directors members will be identified on the MPO website.

18. The OTO Board of Directors and committees shall each be responsible for establishing and maintaining a regular meeting schedule to carry out respective responsibilities and to conduct official business. Meeting policies and procedures shall follow regulations set forth in applicable federal laws and regulations. The regular meeting schedules of the OTO Board of Directors and all related OTO committees shall be posted online and all meetings shall be open to the public.
19. The OTO Board of Directors shall adopt and maintain a Public Participation Plan. The Public Participation Plan shall provide reasonable opportunity for involvement by all interested parties in carrying out the metropolitan area's transportation planning and programming process and shall provide reasonable opportunities for preliminary review and comment, especially at key decision points. The initial Public Participation Plan shall undergo a minimum forty-five (45) day public review and comment period. The Public Participation Plan will be published and available online. MoDOT shall assist, upon request of OTO, on providing documents in alternative formats to facilitate the participation of persons with limited English proficiency or visual impairment.

OTO also shall develop and follow a documented process(es) that outlines the roles, responsibilities and key points for consulting with adjoining regional planning

commissions and MPOs, other governments and agencies regarding other planning activities, and Indian Tribal or federal public lands and thereby ensure compliance with all sections of 23 C.F.R. 450.316. The process(es) shall identify procedures for circulating (or providing ready access to) draft documents with supporting materials that reference, summarize or detail key assumptions and facilitate agency consultations, and public review and comment before formal adoption of a transportation plan or program.

20. The Ozarks Transportation Organization is a Transportation Management Area (TMA) and shall be responsible for developing an ongoing congestion management process for monitoring, operating and maintaining the regional transportation network as required by 23 C.F.R. 450.320. OTO, in cooperation with MoDOT, shall develop and adopt performance goals and measures for the Congestion Management Process.
21. OTO shall ensure transportation investments and strategies to be included in the LRTP are determined cooperatively by OTO, MoDOT, and the public transit operators. Prior to the formal adoption of a final LRTP, OTO shall provide the public and other interested stakeholders with reasonable opportunities for involvement and comment as specified in 23 C.F.R. 450.316 and in accordance with the procedures outlined in the Public Participation Plan. OTO shall demonstrate explicit consideration and response to public input received during the development of the LRTP. The Transportation Improvement Program (TIP), to the extent that funds are reasonably available, shall be cooperatively developed by the MPO, the State and the public transit operators. Projects may be included and programmed in the TIP only if they are consistent with the recommendations in the LRTP. MoDOT shall provide OTO a list of project, program, or grouped obligations by year and phase for all MoDOT funded projects to facilitate the development of the TIP document. OTO may include additional detail or supporting information as an appendix to the TIP document. OTO shall add locally funded projects. Once the TIP is compiled and adopted by the OTO Board of Directors, OTO shall forward the TIP to the State. The State shall incorporate the TIP into the STIP. Once complete, the State Transportation Improvement Program (STIP) will be forwarded to FHWA for review and approval.

OTO shall select Transportation Enhancement (TE), FTA Section 5307, 5310, 5316, 5317, and BRM projects and OTO shall inform MoDOT as to selected projects for inclusion in the STIP.

22. OTO will work with MoDOT and the transit operators for financial planning that demonstrates how the LRTP and TIP can be implemented consistent with principles of financial constraint. Federal requirements direct that specific provisions be agreed upon for cooperatively developing and sharing information for the development of financial plans to support the LRTP (23 CFR 450.322(f)(10)) and TIP (23 CFR 450.324(h) & (i)), as well as the development of the annual listing of obligated projects (23 CFR 450.332).

23. OTO will ensure the Long Range Transportation Plan (LRTP) and TIP are fiscally constrained pursuant to 23 CFR 450.322 and 450.324, respectively, with project costs inflated to reflect the expected year of expenditure. To support the development of the financial plan for the LRTP, the Missouri Department of Transportation shall provide OTO with a long-range forecast of expected state and federal transportation revenues for the metropolitan planning area. OTO shall review the forecast and add any local or private funding sources reasonably expected to be available during the planning horizon. Recommendations on any alternative financing strategies to fund the projects and programs in the transportation plan shall be identified and included in the plan. In the case of new funding sources, strategies for ensuring their availability shall be identified and documented. If a revenue source is subsequently removed or substantially reduced (i.e., by legislative or administrative actions) OTO will not act on a full update or amended LRTP and/or TIP that does not reflect the changed revenue situation. Updates or amendments to the TIP, or the STIP, are acceptable as long as the changes do not impact the ability to meet fiscal constraint.

Local Member Jurisdictions Roles and Responsibilities:

1. Local jurisdictions should consider adopting the OTO Long Range Transportation Plan, including the Major Thoroughfare Plan, and implementing OTO plans and adopted policies through City/County zoning and development regulations.
2. Local jurisdictions should consider adopting the OTO Major Thoroughfare Plan and adopting and/or amending a local Major Street Plan that is consistent with the OTO plans and policies and include public notice and public participation as required by Missouri Statutes.
3. Local jurisdictions shall have representation on the Board of Directors, Technical Planning Committee, and other standing committees according to the adopted OTO By-Laws.
4. Local jurisdictions shall pay applicable membership dues as set by the OTO Board of Directors.
5. To support the development of the financial plan for the TIP and LRTP, local jurisdictions shall provide OTO with short- and long-range financial forecasts of expected city/county/state transportation revenues, including maintenance, anticipated for the local jurisdiction.
6. On Federal Aid projects, local jurisdictions shall follow the minimum design standards for Major Thoroughfare Plan classified streets and meet the goals of OTO. A deviation may be approved by a specially appointed subcommittee of the Technical Planning Committee which will recommend approval or denial to the Technical Planning

Committee and then to the Board of Directors for action. Each project stands on its own merit and should not be looked at as setting a precedent for other projects. Projects which are not funded by federal or state funds will not be required to obtain approval for deviation from the OTO standards.

7. Local jurisdictions shall immediately submit any Title VI complaints to the OTO Title VI Coordinator that are received on a project or plan which involves any required action by OTO. Title VI complaints should be submitted via OTO's Title VI complaint process which is detailed on the OTO website. Each local jurisdiction will have received a copy of the process and form.
8. Local jurisdictions shall certify and demonstrate that they have the financial capacity to complete the project(s) that are programmed in the TIP and that the public has had the opportunity to provide input through the local public participation process.

OTO Roles and Responsibilities for City Utilities Transit:

1. It is in the public interest that OTO continue the transportation planning process with City Utilities of Springfield Transit, in cooperation with MoDOT, FHWA, FTA, and other federal, state and local agencies as may be or become involved in the process.
2. OTO will comply with all federal guidelines including the certification of the planning process, and will act upon requests from the FHWA and the FTA in this regard. As needed, OTO will participate in federal certification reviews and similar federal reviews conducted regarding City Utilities of Springfield Transit.
3. OTO will assist City Utilities of Springfield Transit as needed, and to the extent time and funding permit, in carrying out other planning and programming work as required by the Americans with Disabilities Act and other appropriate federal and state laws and regulations and duly constituted amendments thereto.
4. To the extent time and funding permits, OTO will provide for technical services to City Utilities of Springfield Transit as an ongoing part of the transportation planning process.
5. OTO will work with City Utilities of Springfield Transit on refining and implementing the priorities established in the LRTP and in the TIP, and will, to the extent possible, coordinate the implementation of the recommendations of the OTO Transit Development Plan and LRTP.
6. OTO will work with City Utilities Transit, as well as area human service transit agencies, to fulfill SAFETEA-LU requirements regarding a coordinated planning process, including the update of the Transit Coordination Plan and the process of implementing said plan.


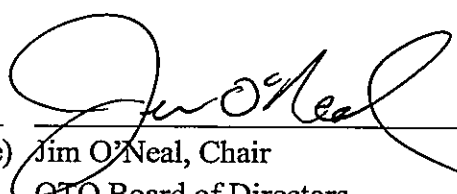
7. OTO will regularly review its Title VI Plan in conjunction with City Utilities of Springfield Transit federal certification review.
8. OTO will be responsible for convening the Local Coordinating Board for Transit to follow a competitive selection process for the awarding of funds from FTA Sections 5310 (Elderly and Disabled), 5316 (JARC), and 5317 (New Freedom).
9. OTO will work with City Utilities of Springfield Transit to precertify potential subrecipients of Section 5316 (JARC) and Section 5317 (New Freedom) funding before such funding is awarded.
10. OTO will work with City Utilities of Springfield Transit to determine the best possible way to conduct the triennial bus surveys.

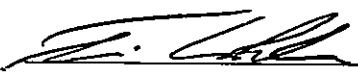
City Utilities Transit Roles and Responsibilities:


1. City Utilities of Springfield Transit will participate on a regular basis in the activities and meetings of the OTO Technical Planning Committee. City Utilities Transit will have full voting status on the OTO Technical Planning Committee. City Utilities Transit will assist the OTO staff and the OTO Technical Planning Committee in their respective transportation planning duties, responsibilities, and assignments. Additionally, efforts will be made to keep the OTO Board of Directors informed and advised on the status of public transit in the MPO planning area.
2. City Utilities of Springfield Transit will annually provide OTO with a budget and work program of proposed transit planning activities. Said information will be provided in a timely manner so as to be considered for inclusion in the UPWP.
3. City Utilities of Springfield Transit will provide OTO with a copy of an annual operating budget, an annual list of proposed equipment and other capital projects, and a forecast and funding prospectus covering the next four years, including intended requests for federal grants. Said information will be provided annually in a timely manner so as to be considered for inclusion in the TIP.
4. City Utilities of Springfield Transit will meet, upon request by OTO staff, for the purpose of discussing transportation planning priorities, transportation project funding priorities and levels of funding, and long-range roles and goals of public transit in the OTO area.
5. City Utilities of Springfield Transit will work with OTO to prepare the necessary documentation to remain compliant with Title VI of the Civil Rights Act of 1964, as well as other federally required assessments.

6. City Utilities of Springfield Transit will assist and participate with OTO in the preparation and maintenance of the transit related components of the short and long-range overall transportation plans for the OTO area.
7. City Utilities of Springfield Transit will provide estimates of reasonably anticipated revenues and current cost estimates for implementing the proposed transportation system improvements related to the transit system as detailed in the LRTP and TIP.
8. City Utilities of Springfield Transit will provide performance operating statistics and financial data for measuring the efficiency and effectiveness of existing services.
9. City Utilities of Springfield Transit and OTO will jointly study and identify routes and services which are candidates for improvement, deletion, or establishment of new services and will review proposed changes for impact on protected populations.
10. City Utilities of Springfield Transit will be responsible for meeting federal requirements applicable to the designated public transit operator, unless otherwise assigned in any other provision of this memorandum.
11. City Utilities of Springfield Transit will, to the extent possible, implement the OTO Transit Development Plan recommendations as adopted by the OTO Board of Directors.
12. City Utilities of Springfield Transit, as designated recipient, is responsible for participating in a competitive process for transit funding distribution.
13. City Utilities of Springfield Transit will be responsible for requiring its subrecipients, of FTA Section 5316 and FTA Section 5317 funding, to meet the same required certifications as City Utilities of Springfield Transit.
14. City Utilities of Springfield Transit will be responsible for collecting and reporting all relevant information for the National Transit Database.
15. OTO will work with City Utilities of Springfield Transit to develop procedures for conducting the triennial bus survey.

Endorsed by both the Ozarks Transportation Organization Technical Planning Committee and Board of Directors.

 11/18/09 (date)  11/17/09 (date)
Mr. Harry Price, Chair (date) Jim O'Neal, Chair (date)
OTO Technical Planning Committee OTO Board of Directors

 12-7-09 (date)
Tim Conklin, Executive Director (date)
Ozarks Transportation Organization

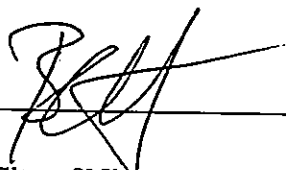

By: _____ 11/17/09
(date)
The City of Springfield

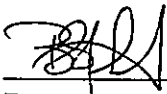
John Twitty 10-22-09
City Utilities of Springfield (date)
John Twitty, General Manager

Carol Cruise 10-27-09
Carol Cruise, Transit Director (date)
City Utilities of Springfield

Judy Stainback 11/5/09
By (date)
The City of Battlefield



By:  _____ 12/1/09
The City of Nixa (date)



11/16/09

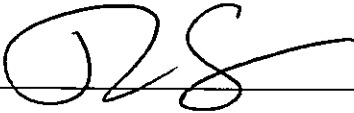
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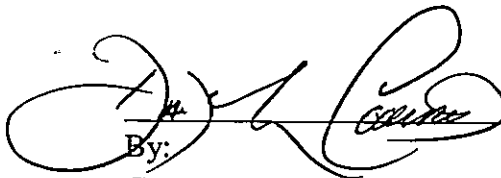
The City of Ozark

By: Jim Smith 11-4-09
(date)
The City of Republic

Bevera Helvey 10/23/09
By: (date)
The City of Strafford


By: _____ 10/27/09
(date)
The City of Willard

John L. Lumbugh 10-26-09
By: (date)
Christian County


By: _____ (date)
Greene County

Roberta Broeker 10/27/09

Roberta Broeker Chief Financial Officer (date)
Missouri Department of Transportation

Pamela Horden 10/27/09

Secretary to the Commission (date)
Missouri Highways and Transportation Commission

Approved as to Form:

[Signature] 10/26/09
Commission Counsel (date)

