

*Christian County
Payroll/Benefits Newsletter
January 2017*

UPCOMING WELLNESS EVENT!

*Did you make a New Year's Health Goal?
This FREE event can help!*

CoxHealth has teamed up with Christian County employees to bring you a FREE wellness event! This event includes a free Health Risk Assessment (HRA) which helps you identify your personal strengths and weaknesses. It explains current risks and outlines preventative steps to improve your health. The free Biometrics screening includes an assessment of your blood pressure, height, weight, body composition, body mass index (BMI), vein draw for total cholesterol, HDL (good) cholesterol, LDL (bad) cholesterol, triglycerides, and blood glucose.

Participant results are confidential and will be available 2 weeks following your scheduled HRA. This event is available to qualified employees of Christian County only. In order to be qualified, you must have elected Health Insurance coverage through the County for 2017. This event is FREE and can save you a lot of money. If you had to pay for the labs drawn at this event out-of-pocket, it would cost you over \$350.00! Mark your calendars for Tuesday, March 28, 2017. There will be more information on this event and how to sign up for it in next month's newsletter. Get excited about a NEW YOU in 2017!

Interested in learning more or signing up for the 457 (CERF) Savings Plan? Representative Robert Eastburn will be on location in the Payroll/Benefits department on Monday, February 6th at 8 a.m. to answer any questions you may have. You can stop by or make an appointment with him by calling 1-877-895-1394 Extension 120.



Questions about payroll or benefits? Give us a call!

Paula Brumfield
Payroll/Benefits Clerk
(417) 582-4343

Krista Cronin
Benefits Coordinator
(417) 582-4376

TAX TIME INFORMATION!

If you need to update your W-4 or Beneficiary forms, call or stop by the Payroll/Benefits office.

When should I receive my W-2? W-2's as well as the 1095-C Employer-Provided Health Insurance Offer and Coverage forms must be postmarked no later than January 31st, which is generally when they are hand-delivered by the Payroll/Benefits office.

MARK YOUR CALENDAR:

- *Tuesday, January 31, 2017: W-2's will have been delivered no later than this date
- *Monday, February 6, 2017: Robert Eastburn with CERF 457 Savings Plan
- *Wednesday, March 1, 2017: CoxHealth Computer Day for upcoming Wellness Event (more details to come)
- *Tuesday, March 28, 2017: CoxHealth Wellness Event

Email kcronin@christiancountymmo.gov to be added to our email list. You'll get updated information on payroll, benefits, and more!

Christian County
Payroll/Benefits Newsletter
February 2017

MARK YOUR CALENDAR:

***Monday, February 6, 2017:**

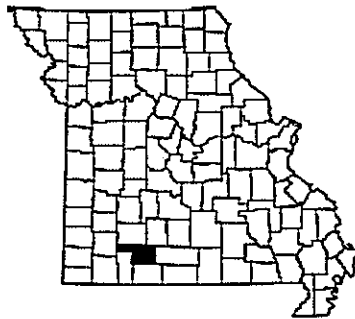
Robert Eastburn with CERF 457
Savings Plan

***Wednesday, March 1, 2017:**

CoxHealth Computer Day for
upcoming Wellness Event

***Tuesday, March 28, 2017:**

CoxHealth Wellness Event



Interested in learning more or signing up for the 457 (CERF) Savings Plan? Representative Robert Eastburn will be on location in the Payroll/Benefits department on Monday, February 6th at 8 a.m. to answer any questions you may have. You can stop by or make an appointment with him by calling 1-877-895-1394 Extension 120.

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Participant results are confidential and will be available 2 weeks following your scheduled HRA.

This event is free for qualified employees of Christian County only. In order to be qualified, you must have elected Health Insurance coverage through the County for 2017. This event can save you a lot of money. If you had to pay for the labs drawn at this event out-of-pocket, it would cost you over \$350.00! The HRA is also available to other family members over the age of 18, or employees who have not elected health insurance coverage through the County for 2017 for a fee of \$30.00 for the vein draw.

This event will take place at the Planning and Development office located at 1106 W Jackson St. next to Sonic. Cox Health recommends fasting overnight before your appointment to get the most accurate results, so we've scheduled this event in the early morning.

In order to sign up and schedule your spot for this free event, you'll need to create your own online account. There are several ways that you can sign up. You can request instructions by stopping by the Benefits/Payroll office or contacting kcronin@christiancountymo.gov to schedule your appointment at your computer, or you can attend our Computer Day (March 1st) where CoxHealth Wellness specialists will be present to help you schedule your spot!

Please look over your pay stub and verify that your mailing address is current. If it's not, please contact the Benefits/Payroll department to have it changed. Thank you for your cooperation!

Email kcronin@christiancountymo.gov to be added to our email list.

Questions about Payroll/Benefits? Contact:

Paula Brumfield – Payroll/Benefits Clerk (417)582-4343

Krista Cronin – Benefits Coordinator (417)582-4376

Christian County
Employee Newsletter
March 2017



The Commissioners would like to extend their sincere gratitude to all who have been and will be involved in the training and implementation of the Tyler Technologies system. We know it's a challenge!

MARK YOUR CALENDARS:

***Thursday, March 23, 2017:**

Last day to sign up for the Wellness Event

***Tuesday, March 28, 2017:**

CoxHealth Wellness Event

***Absentee Voting through April 3, 2017**

***Absentee Saturday:**

April 1, 2017 8:00 a.m.-12:00 p.m.

***Tuesday, April 4, 2017:**

Election Day – City of Ozark
Polling hours: 6:00 a.m. – 7:00 p.m.



Please join the Christian County Commission in welcoming our new Director of Purchasing, Leo Snelling.
Welcome, Leo!

If you'd like to sign up for the Wellness event, there's still time. Call Krista Cronin at (417) 582-4376 to schedule your spot. This event will take place at the Planning and Development office located at 1106 W Jackson Street, next to Sonic. This event is free to employees who have health insurance through the County, and includes a free Health Risk Assessment, Biometrics Screening, and a vein draw for total cholesterol, HDL, LDL, triglycerides, and blood glucose. Don't miss out on this benefit!

Don't forget to sign up for Swift 911 Mass Notification System!

Ways to sign up:

Directly to the Website:

<http://christiancountymo.gov/swiftreach.html>

Look for the SwiftReach link at: christiancountymo.gov

Download the Mobile App. Look for "Blue" Swift 911 Public in your App Store.

What is the notification system used for?

Public Safety Alerts, Emergency Notices and Instructions and Important Local Notices. All alerts are user customizable.

You select which alerts you want to subscribe to under the "add subscriptions" tab.

You can also "Subscribe" to other areas of interest.

**Phil Amtower, Director
Christian County Emergency Management**

If you've moved, stop by Room 304 to update both your Voter I.D. and your Human Resources information.

Email kcronin@christiancountymo.gov to be added to our email list.

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Christian County
Employee Newsletter
April 2017

We'd appreciate everyone's cooperation in utilizing the East entrance of the historic courthouse, as it will be the primary entrance and exit for security reasons.



UPCOMING EVENTS:

- * 1st CCSO Youth Academy (currently in session)
- * 2nd CCSO Citizens Academy (coming in July)
- * 2nd CCSO D.A.R.E. Golf Tournament @ Island Green (June 16th)
- * CCSO Women's Self Defense Program (next session in the Fall)

The CoxHealth Wellness Event was a huge success! Thank you to all who participated! Trevor Croley with Croley Insurance was nice enough to donate five \$10 Andy's gift cards. Names were drawn from all who participated, and the winners were: Amy Griffin, Krystal Smith, Lynn Lovins, Alicia Monsanto, and David Hawkins. Congratulations!

Don't forget to sign up for Swift 911 Mass Notification System!

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*Download the Mobile App. Look for "Blue" Swift 911 Public in your App Store.

Last month Shayne Duryea led a free women's self-defense class held at Aldersgate Church in Nixa, Missouri. The instructors taught safety, how to be aware of your surroundings and make yourself less vulnerable to an attack, as well as numerous self-defense moves. Thank you for your hard work!

If you don't have a County-appointed email address and you'd like to receive the newsletter, email kcronin@christiancountymo.gov with your personal address and we'll update it for you.

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Christian County
Employee Newsletter
May 2017

We'd appreciate everyone's cooperation in utilizing the East entrance of the historic courthouse, as it will be the primary entrance and exit for security reasons.



UPCOMING EVENTS:

- *Monday, May 8, 2017
Truman Day
- *Tuesday, June 13, 2017 9 AM
Mid-Year Benefits Meeting
- *Tuesday, August 8, 2017
August Special Election

You may have noticed some changes to your paycheck stub due to the new accounting software system the County has adopted. If you'd like to view your paystub online, you can utilize the new **Employee Self Service** feature (ESS).

You can access it by visiting <https://ess.tyler-incode.com/christiancountymo>

All active employees have access. Your Login is your first initial and last name. Your password is the last four digits of your social security number.

Please join us Tuesday, June 13 at 9:00 a.m. in the Historical Courthouse (3rd floor, Room 304) for a Mid-Year Benefits Review meeting presented by Trevor Croley of Croley Insurance. There will be promotional giveaways, and more importantly Croley Insurance will be available to help employees who feel that they need further explanation on their benefits, or are experiencing a claims issue.

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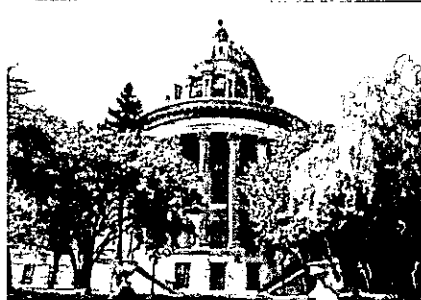
Christian County Employee Newsletter June 2017

In my family tree on my mother's side (Keithley) there are two brothers who were named Wish and Welcome. Perhaps the following gives insight into why parents would choose such names:

"Welcome" comes from an early English Word meaning "one whose coming brings pleasure" (Marilyn McEntire).

May we cultivate that attitude of "welcome" when someone comes to our door, and may we be such a person who is "welcome" and not "trouble!"

Hosea Bilyeu



UPCOMING EVENTS:

- *Tuesday, June 13, 2017
9 AM
Mid-Year Benefits Meeting**
- *Tuesday, July 4, 2017
Independence Day**
- *Tuesday, August 8, 2017
August Special Election**

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Christian County Employee Newsletter July 2017

In a new book by Raymond M Kethledge and Michael S. Erwin (*Lead Yourself First*), the authors point to the role of silence and solitude in a leader's life. Here is a thought-provoking quote: "A lack of silence and solitude leads to anxiety, which leads to demonization based on differences, which led to conflict, which leads to violence." My take-away is this: Sometimes it is wise to be still and know that I am not omnipotent or omniscient. I can listen; I can learn. I commit to doing so!

- Hosea Bilyeu



UPCOMING EVENTS:

*Tuesday, July 18, 2017
CERF – Jim Ellison

*Saturday, August 5, 2017
Absentee Voting

*Tuesday, August 8, 2017
August Special Election

We are in the process of updating our Employee Policy Manual. Any suggestions are welcome, and can be directed to rphillips@christiancountymo.gov

CERF 101

Have questions about your retirement through the County Employees' Retirement Fund?

Jim Ellison from CERF will be in Christian County on Tuesday, July 18, 2017.

Jim will be available from 8:30 a.m. – noon to answer any questions. Call the

Benefits/Payroll office at extension 4376 or 4343 to inquire.

If you'd like to view your paystub online, you can utilize the new Employee Self Service feature (ESS).

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Christian County Employee Newsletter August 2017

***911 System:**

The Christian County Commission and Sheriff are pleased to announce that all campus phones have now been enabled with a new feature. This new feature is *911. If anyone needs immediate assistance (Emergency or Non-Emergency) from our Campus Security, all you have to do is dial *911 from your office phone and the call will be picked up by one of our Campus Security desks. When Campus Security is not on duty, the calls will be routed directly to dispatch. We have ordered stickers and once they come in, we will be by to place on each phone. Campus Security is here for your safety, do not hesitate to call if you need assistance.

Information you will want to tell the Deputy answering the phone:

Your name, location, and the threat.

We want to give special thanks to Wally at CenturyLink, He has facilitated this request and done a great job! This is a collaborative project between County Commission, the Sheriff's Office, EMA, and Dispatch. Thanks to all who helped with this project!



UPCOMING EVENTS:

***Saturday, August 5, 2017
Absentee Voting**

***Tuesday, August 8, 2017
August Special Election**

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Christian County Employee Newsletter September 2017

To the person who left an unsigned note on my car parked off the square on 2nd Street:

You were right. I was wrong. I am sorry. I am to lead by example.

I will consistently park in the employee parking lot. Hope to see you there.

Have a great day.

Hosea Bilyeu



UPCOMING EVENTS:

*September 20, 2017
Free flu shot vaccinations for employees with County health insurance
- 9:00 AM: Historic Courthouse, Room 304
- 10:30 AM: Judicial Center

*September 29, 2017
11:30 am to 1:30 pm
Annual Employee Appreciation Picnic

The annual employee appreciation picnic will be held Friday, September 29, 2017 on the courthouse lawn. Fish, fries, corn nuggets, and hush puppies will be provided. All employees are welcome to bring sides and desserts to share! 😊

If you'd like to view your paystub online, you can utilize the new **Employee Self Service** feature (ESS).

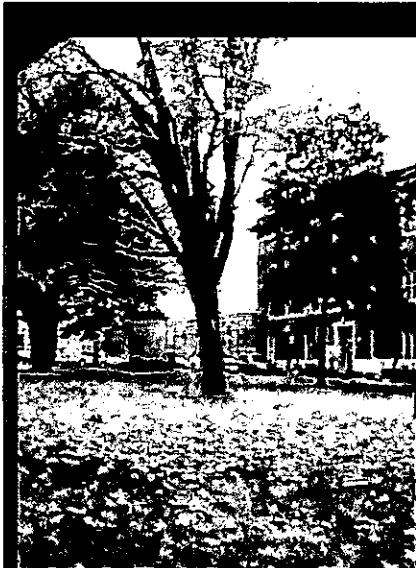
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**Christian County
Employee Newsletter
October 2017**



UPCOMING EVENTS:

Health insurance open enrollment meetings:

-Tuesday, November 21st at 9 am, 11 am, and 1:30 pm

-Wednesday, December 6th at 11 am, 1 pm, and 3 pm

Our insurance plans are changing, therefore, attendance to one of the meeting times is **mandatory**.

The open enrollment meetings will be held at the Resource Management building located at 1106 W Jackson St., Ozark

We are very excited to announce that we are able to offer our employees a richer health insurance benefit for 2018. Look for more details in the upcoming weeks!

If you'd like to view your paystub online, you can utilize the new **Employee Self Service** feature (ESS).

You can access it by visiting <https://ess.tyler-incode.com/christiancountymo/Account/LogOn>

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Christian County Employee Newsletter

November 2017

Injured at work?



In the event of a work injury, please contact the MPR Workers' Compensation Nurse Line to report the injury, even if you don't want medical treatment.

1-855-477-2266

UPCOMING EVENTS:

Health insurance open enrollment meetings:

- Tuesday, November 21st at 9 am, 11 am, and 1:30 pm
- Wednesday, December 6th at 11 am, 1 pm, and 3 pm

Our insurance plans are changing, therefore, attendance to one of the meeting times is mandatory, even if you don't plan on signing up for insurance. The open enrollment meetings will be held at the Resource Management building located at 1106 W Jackson St., Ozark

"Gratitude can transform common days into thanksgivings, turn routine jobs into joy, and change ordinary opportunities into blessings." (William Arthur Ward)



Christian County Employees dressed up for Halloween (October 31, 2017)

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Christian County Employee Newsletter

December 2017

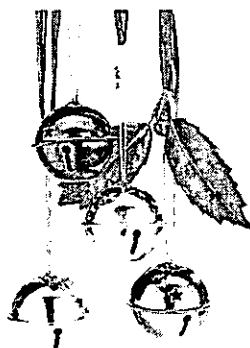
EXCITING CHANGES!

Christian County is anticipating the adoption of a new Employee Handbook soon, and beginning January 1, 2018, employees will no longer receive a paper paycheck stub. All paycheck stubs can be accessed electronically, via Tyler's Employee Self-Service (ESS). Access it by visiting:

<https://ess.tyler-incode.com/christiancountymo/Account/LogOn>

All active employees have access. Your Login is your first initial and last name. Your password is the last four digits of your social security number.

If you have trouble logging in, please contact Payroll as there are a few exceptions.



MARK YOUR CALENDAR:

2018 Health Insurance open enrollment has begun. If you didn't get a chance to attend one of the meeting times on November 21st, you must attend one of the meeting times as follows:

-Wednesday, December 6th at 11 am, 1 pm, or 3 pm

(To be held at the Resource Management Building located at 1106 W Jackson St., Ozark)



Carol Johnston with Aflac will be on-site to answer any questions you may have. She will be available:

-Tuesday, December 12th starting at 8:30 a.m. in the Clerk's office (Historical Courthouse, Room 304)

-Wednesday, December 13th starting at 8:30 a.m. in the interview room of the Sheriff's office (downstairs)



If you have moved, please contact the Payroll department to update changes. Please verify that your address is correct on your paycheck stub. Thank you!

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