



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

October Term

~ Minutes ~

Thursday, December 6, 2018

9:55 AM

The Christian County Historic Courthouse

## I. Convene

The meeting was called to order at 9:50 AM by Presiding Commissioner Ray Weter

## II. Call to Order

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	9:50 AM
Ralph Phillips	Eastern Commissioner	Present	9:50 AM
Hosea Bilyeu	Western Commissioner	Present	9:50 AM
Madi Hires	Deputy Clerk	Present	9:50 AM
Krista Cronin	Executive Assistant to the Commission	Present	9:50 AM

## III. Agenda

### **Motion/Vote - 9:50 AM Christian County Commission**

Discussion - Establish Quorum

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates

Presiding Commissioner Weter noted the presence of a quorum.

### **Motion/Vote - 9:52 AM Christian County Commission**

Discussion - 12-6-18-1 Approve Agenda

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's regular session agenda for today, December 6th, 2018 as published.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### **Motion/Vote - 9:55 AM Christian County Commission**

Minutes & Financials Approval - 12-6-18-2 Approve Minutes and Financials

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates

There are no minutes or financials to address.

### **Motion/Vote - 10:00 AM Paragon Architecture and DeWitt & Associates**

Discussion - 12-6-18-3 Construction Update

Attendees: Michael Younglove with Paragon Architecture, Mike Sutton with DeWitt & Associates, Deputy Auditor Rhonda Purvis, Prosecuting Attorney Amy Fite

Late Arrivals: Circuit Clerk Barb Stillings, Cindy Childress, Chief Juvenile Officer Perry Barnes

The Commission met with presenters from Paragon Architecture and DeWitt & Associates for a construction update on the Circuit Court Building. Discussion was held on various construction projects such as landscaping on the east lot, striping the west lot after it has cured, and fiber installation. The presenters also opened internal bids for the Justice Center renovations. Presiding Commissioner Weter entertained a motion to approve Pay Application 13 in the amount of \$709,735.89, pending review by Auditor Amy Dent.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:00 AM Christian County Commission**

Discussion - 12-6-18-4 Closed Session Per RSMo 610.021.1 (Litigation); RSMo 610.021.14 (Protected Records)

Presiding Commissioner Weter entertained a motion to enter into closed session per RSMo 610.021.1 (Litigation), RSMo 610.021.14 (Protected Records), by means of roll call vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:45 AM Highway Administrator Miranda Beadles**

Discussion - 12-6-18-5 Right-Of-Way Acquisition - Riverside Bridge

Closed Session was terminated by means of roll call vote, and the Christian County Commission is now back in regular session.

Attendees: Highway Administrator Miranda Beadles

Late Arrivals: Resource Management Director Todd Wiesehan

The Commission met with presenter Miranda Beadles, Highway Administrator in reference to the acquisition of Right of Way for Project No. BRO-B022(09), Riverside Road over Finley River Bridge No. 20900151. Ms. Beadles requested acceptance of three approved offers for right of way acquisitions related to this project. Presiding Commissioner Weter entertained a motion to proceed with approval of the right of way acquisition offer for 1.39 acres (Property owner Edwin Reynolds) in the amount of \$14,358.75 on behalf of the Ozark Special Road District.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:54 AM Krista Cronin, County Clerk**

Discussion - 12-6-18-9 Approve Right-Of-Way Acquisition

Attendees: Highway Administrator Miranda Beadles

Late Arrivals: Resource Management Director Todd Wiesehan

Presiding Commissioner Weter entertained a motion to proceed with approval of the right of way acquisition offer for 4.34 acres (Property owners Mark & Amy Acker) in the amount of \$43,456.00 on behalf of the Ozark Special Road District and the City of Ozark.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:55 AM      Krista Cronin, County Clerk**

Discussion - 12-6-18-10 Approve Right-Of-Way Acquisition

Attendees: Highway Administrator Miranda Beadles

Late Arrivals: Resource Management Director Todd Wiesehan

Presiding Commissioner Weter entertained a motion to proceed with approval of the right of way easement for 0.06 TCE (Property owners Craig & Dianna Genteman) with no costs associated, on behalf of Ozark Special Road District.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 12:00 PM      Resource Management Director Todd Wiesehan**

Discussion - 12-6-18-6 P&Z Case 2013-0239 Expiration of Phase One Completion Deadline

Attendees: Highway Administrator Miranda Beadles, Resource Management Director Todd Wiesehan, Mark Mathes, Rance Burger with the Christian County Headliner

The Commission met with Todd Wiesehan, Resource Management Director for presentation of order number 12-06-18-01, to re-zone Camp MeWe from PUD (Planned Unit Development) back to its original classification A-1 (Agricultural District). Developers of the camp missed their deadline to complete Phase 1 and have abandoned their plans for developing the camp. Presiding Commissioner Weter entertained a motion to approve order #12-06-18-01.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 12:30 PM      Pam Duitsman with MU Extension**

Discussion - 12-6-18-7 Monthly Report

Attendees: Rance Burger with the Christian County Headliner, Pam Duitsman with MU extension

The Commission met with Pam Duitsman, with MU extension, for a presentation of her monthly report. Presiding Commissioner Weter entertained a motion to let the record reflect that Pam Duitsman with MU Extension presented her monthly report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 12:49 PM Amber Bryant**

Discussion - 12-6-18-8 Tabled Discussion - Human Resources Job Description

Attendees: Rance Burger with the Christian County Headliner, Human Resources Director Amber Bryant, Highway Administrator Miranda Beadles, County Clerk Kay Brown, Paula Brumfield, Resource Management Director Todd Wiesehan

Presiding Commissioner Weter entertained a motion to take the Human Resources Director job description off the table and resume discussion.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 1:00 PM**

Attendees: Rance Burger with the Christian County Headliner, Human Resources Director Amber Bryant, Highway Administrator Miranda Beadles, County Clerk Kay Brown, Paula Brumfield, Resource Management Director Todd Wiesehan

The Commission met with Amber Bryant, Human Resources Director for Christian County to discuss the previously tabled approval of the Human Resources job description that has now been revised. Presiding Commissioner Ray Weter had no criticisms of the description, noting that Ms. Bryant will have a large task ahead of her; adding that this is quite ambitious. Eastern Commissioner Ralph Phillips apologized to Ms. Bryant as he felt many of the items could have been taken care of prior to her start with the County. He has read over the description several times and is complete agreement with it. Western Commissioner Hosea Bilyeu felt the job description was very well constructed, clear, and represents a period of change for the County. Ms. Bryant stated that this description is her goal for the County; knowing that developing and implementing a new department will not happen overnight. Presiding Commissioner Weter entertained a motion approve adopting this job description into Christian County's policies and procedures manual.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips
<b>ABSENT:</b>	Hosea Bilyeu

#### **IV. Adjournment**

The meeting was closed at 1:07 PM

Attendees: Rance Burger with the Christian County Headliner, Human Resources Director Amber Bryant, Highway Administrator Miranda Beadles, County Clerk Kay Brown, Paula Brumfield, Resource Management Director Todd Wiesehan

Presiding Commissioner Weter adjourned the meeting.



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Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



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Ralph Phillips

Eastern Commissioner, Ralph Phillips